



LIONISM ... People Caring
for People

Lake DuBay Lions Club

On Wisconsin's Beautiful Lake DuBay
Knowlton, WI 54455

Lake DuBay Lions Park Request Form for Park Use

The fees for reserving the park are as follows (please check appropriate box):

Open Shelter Only: \$50 plus \$25 security deposit = \$75

Check \$ _____
Amount

Both Shelters: \$150 plus \$125 security deposit = \$275

Check # _____

Fees go to offset the cost of park maintenance, electricity, garbage removal, and for ongoing park improvements for community enjoyment.

Date requested: _____

Approximate time: from _____ AM/PM to _____ AM/PM

Approximate number of people: _____

Type of Use: _____ (wedding, shower, reunion, picnic, etc.)

Please recycle materials in the proper containers. Put garbage in the dumpster at the north end of the parking area, near the garage.

You are responsible for the safekeeping of all park property. Security deposit will be returned after inspection of grounds by the Lions following use of park, and will be used for park clean up if necessary. Grounds and buildings are expected to be in as good as or better condition when you leave as when you arrived. The Lake DuBay Lions and their officers can not be held responsible for any injuries or property damages resulting from the use of the Lions Park. **Park closes at 1:00 am.**

A set of keys will be provided for shelter and electrical service if requested. These must be returned immediately after use, or left in designated area. Please make arrangements in advance to pick these up or so a Lion member may meet you at the park.

A reservation does not entitle you to the entire park. The park remains open to the public at all times. There is enough room for more than one gathering, depending on the size. A schedule is posted at the park to inform park users of times when the park has been requested. The requests will be honored on a first-come first-serve basis. Please be prompt on reporting if your engagement is canceled. The Lake DuBay Lions reserve the right to accept or reject all requests. They also reserve the right to alter fees as necessary, without prior notification. Requests made less than 30 days prior to the event may be done on a cash basis only.

Return one request form to the park chairman with payment: (Fully refunded if cancelled more than 30 days prior to date requested.) Please return form promptly. If you decide to cancel, please notify the park chairman as soon as possible to make date available for another party. Responsible party to keep one copy of form.

Responsible person(s) Name: _____

Address: _____

Phone #: _____

Signature: _____

Return one copy to Park Chairman - Keep duplicate copy for your records.